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THE SIZE AND COMPOSITION OF CORPORATE HEADQUARTERS IN MULTINATIONAL COMPANIES:
Empirical Evidence

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Abstract

Based on a six country survey of nearly 250 multinationals (MNCs), this paper is the first empirical analysis to describe the size and composition of MNC headquarters and to account for differences among them.

Findings are that: MNC corporate headquarters are more involved in “obligatory” and value creating and control functions than in operational activities: there are no systematic differences in the determinants of the size and composition of corporate headquarters between MNCs and purely domestic companies: as the geographic scope of an MNC increases two offsetting phenomena occur – headquarters decrease their influence over operational units which *ceteris paribus* reduces the size of headquarters, but the relative size of obligatory functions at headquarters increases with increased country heterogeneity. The net effect is that the size of corporate headquarters expands as MNC geographic scope increases. The notion of “administrative heritage” is validated as MNCs from different countries have substantially different corporate headquarters - US headquarters are large (220 median staff for a 20,000 FTE MNC) and European headquarters smaller (120).

Implications are drawn that countries will lose activities if domestic firms are acquired by foreign MNCs, and that MNCs need to allow more subsidiary autonomy as their geographic scope increases.

KEYWORDS: Headquarters, Subsidiaries, Multinational Corporations, Organisation Design, Administrative Heritage, International Strategy.

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Empirical Evidence

1. Introduction and motivation

Multinational corporations (MNCs) are a ubiquitous feature of the modern economy, accounting for about one quarter of global output and one third of international trade (Jensen, 2006). Their importance to economic activity increases as the global economy becomes increasingly integrated, and, notwithstanding the interruption caused by the recent financial crisis and recession, that role is likely to continue to expand (World Bank, 2010) since there remains substantial deviation from perfectly integrated global markets (Ghemawat, 2011).

Given this importance of the multinational corporation there has been much research on its role and functioning as an institution (Bartlett and Ghoshal, 1989; Birkinshaw et al., 2003; Rugman and Verbeke, 2005). However, one aspect of that entity – the role headquarters plays within the MNC – although it has seen interest from various disciplines, has been understudied. While corporate headquarters in general, but not specifically in MNCs, have been the subject of research (Collis et al., 2007, 2009; Markides, 2002), and while attention in the last decade has focused on the roles played by country subsidiaries within an MNC (Birkinshaw and Hood, 1998; Holm and Pedersen, 2000), less attention has been paid to the specific role that MNC headquarters perform. This paper represents an attempt to remedy that dearth of research by explicitly examining the size and composition of headquarters in multinational corporations.

At the macroeconomic level, decisions as to what activities occur at the headquarters location in the home country affect the activities that take place in subsidiaries elsewhere. Taken to the extreme, this raises the fear that unless corporate headquarters are based in a country, high value added headquarters jobs will leave the country, so that, as was said of Australia, it will become merely a “branch office economy” (Garnaut, 2002). This concern over the effect of nationality of ownership on jobs (Reich, 1990) has led to government objections to takeovers of domestic companies (e.g., Canada’s recent reaction to a bid for Potash, Erman, 2010). While prior studies have found limited substitution between home country and foreign activities - for example, there was shown to be little or no impact on R&D in Sweden after the acquisition of domestic firms by foreign MNCs (Bandick et al., 2010) - understanding which activities take place in MNC headquarters should offer additional insight into this important policy issue.

MNC executives have struggled to define an appropriate role for headquarters to effectively create value from international activities. The frequent large scale reorganizations and rightsizing (in either direction) of an MNC’s headquarters illustrate how unsure many are as to the optimal structure and influence of that entity (Bartlett, 1983). The classic recent example is Coca Cola Enterprises that has gone from slashing Atlanta headquarters by 6,000 employees in 2000 in order to push decision-making into the countries, to reinstating people and tasks at Atlanta under a new CEO after 2004 (Ghemawat,

2007). Similarly, a recent turnaround at Kraft has been attributed to the decision to delegate substantial authority from corporate headquarters to country management (Rosenfeld, 2009).

Strategists, organizational design, and international business scholars have therefore sought to develop prescriptions for the optimal allocation of tasks between headquarters and country subsidiaries (Bartlett and Ghoshal, 1989; Forsgren et al., 2005; Galbraith, 2000).¹ For them, the challenge is to balance the tensions inherent in operating internationally – achieving global efficiency and dynamic arbitrage, while maintaining the flexibility to adapt to local market requirements (Bartlett and Ghoshal, 1989; Ghemawat, 2007). This has led to specific recommendations concerning headquarters design that seek to balance the requirements of centralisation with decentralization (Bartlett and Ghoshal, 1989); that illustrate how headquarters' relations with subsidiaries depends on the international strategy and underlying nature of the resource that underpins the competitive advantage of the MNC (Calori et al., 2000; Porter, 1986; Rugman and Verbeke, 2001); and that show the effect of differences in the institutional environments of countries in which the MNC operates on the allocation of activities to those subsidiaries, and therefore on the responsibilities of headquarters² (Birkinshaw et al., 1998; Paterson and Brock, 2002).

While this work is valuable, there has been a dearth of empirical research that examines what actually goes on at the headquarters of MNCs. This paper seeks to remedy that deficiency by analyzing the size, composition, and determinants of activities at the corporate headquarters of a sample of 244 MNCs based in the US, UK, Germany, France, Netherlands, and Chile. Its aim is to answer basic questions concerning, first, a description of the type and size of activities that are undertaken at headquarters and, second, what determines those choices, including whether they differ from purely domestic corporations; how they change as the geographic scope of the MNC expands; and whether there are significant differences among countries. Its findings provide suggestions for policymakers confronting the takeover of an important domestic firm by a foreign multinational, and MNC executives struggling with the design of corporate headquarters and its relationship with foreign subsidiaries.

2. Related literature and hypotheses

There are two streams of literature that provide theoretical insight into the role of headquarters in the MNC. The first is strategy research on the role of corporate headquarters in diversified or multi-business corporations (Collis et al., 2007; Foss, 1997; Markides, 2002). This covers a broader set of firms than simply MNCs but has direct applicability to the more specific phenomenon of headquarters in companies that operate across borders since both address multi-market activity.³ The second is the international business literature on the design of the headquarters-subsidiary relationship that

¹ The intermediate role of regional headquarters has recently also been a focus of study (Enright, 2005).

² Recently the impact of institutional factors on the location of headquarters itself has been investigated (Benito et al., 2011; Laamanen et al., 2012).

³ Both multibusiness and multinational strategy address issues of value creation, and the design of organizations that control delegated decision-making and coordinate activities across multiple markets. Of course, a corporation can be both multi-business and multinational - as are most companies in our sample.

specifically addresses MNCs but which has most recently focused on the subsidiaries, rather than the headquarter's role (Birkinshaw and Hood, 1998).

2.1. Corporate headquarters

Research on corporate headquarters began with Chandler's seminal work on the emergence of the M-form corporation (Chandler, 1962). He identified the corporate headquarters, or "general office", separate from the operating units as the distinguishing feature of the M-form corporation, and first classified the two unique functions of that entity as being "coordinate, appraise and plan goals and policies" and "allocate resources". In doing this he began to address the fundamental question for multi-business entities of how to add value beyond that which the lines of business could generate by themselves or through market contracts.

On revisiting the issue, and aware of advances in agency theory (Jensen and Meckling, 1976), Chandler later reclassified the roles of headquarters into "entrepreneurial" (value creating), and "administrative" (loss preventive) (Chandler, 1991). More recent observers have taken a more nuanced approach by distinguishing more roles for the corporate office and arguing that the determinants of the size of each will be different (Foss, 1997; Markides, 2002). In particular, Collis et al. classified the set of activities performed at corporate headquarters to distinguish the "obligatory functions" required of any corporate entity (tax and treasury, financial reporting, general management) from "shared services" that exploit scale economies but that are placed at headquarters rather than in a division for convenience rather than economic reasons, " control" activities that are required to minimize the agency costs of delegating decision-making to operating units, and "value creating" or coordinative functions that develop, allocate, and deploy valuable resources throughout the corporation and so justify its existence as a multi-business entity (Collis et al., 2007).

Having identified the distinctive functions of corporate headquarters, it would be appealing to formulate a comprehensive theory of their determinants. Unfortunately, given the current state of knowledge and the range of perspectives that have been applied to the phenomenon – from information processing, to agency and resource based theory – this has not yet been achieved. Instead, the most that has been accomplished is to derive a set of hypotheses about the size and composition of headquarters that each theory suggests and to test their individual validity. Research on which this study is based, did just that and showed that the determinants of the size and roles of the various headquarters functions differed depending on a variety of factors (Collis et al., 2007).

With regard to the size of headquarters, it was found that the absolute size of the firm has the single most important effect. While there are substantial economies of scale in the operation of headquarters (of the order of 25%, Collis et al., 2007), if nothing else, the information processing requirements increase with firm size (Egelhoff, 1988), and so does the absolute size of headquarters.

With regard to the selection, relative size, and role of the functional activities that are performed at headquarters, it is the corporate strategy, which has the greatest influence on the design of corporate

headquarters.⁴ The most salient evidence for this is the distinction between related and unrelated diversification strategies that was originally found by Hill et al. (Hill et al., 1992), and confirmed by others (Collis et al., 2007; Goold et al., 1994; Markides and Williamson, 1996). In particular, unrelated diversifiers tend to have simpler divisional structures with financial control mechanisms and much less influence on the operating businesses than related diversifiers, as well as fewer functional activities represented at headquarters. As a result of these choices unrelated diversifiers have substantially smaller headquarters than their more closely related counterparts.

Although it is difficult to directly measure corporate strategy, the research found that the size and composition of headquarters is affected by a number of design choices that correlate with overall corporate strategy and which can be measured directly (Collis et al., 2007). These include, among others, the relatedness of the portfolio, organization structure, control mechanism, and the degree of influence that headquarters exerts over the operating business units. Since the choices made for each of these elements are co-determined and together define the corporate strategy, measuring these variables identifies the underlying determinants of the size and composition of corporate headquarters.

This research primarily related to the management of product market diversification. One natural question is whether the same determinants found in that work apply to geographic market diversification. MNC's might, for example, have a different mix of activities performed at headquarters than purely domestic firms because of the difficulty coordinating across countries with widely varying institutional structures and cultures.

2.2. Multinational companies

2.2.1. Overall Size and Determinants of MNC headquarters

The international business literature began examining the role of headquarters in the multinational corporation by focusing on a centralisation – decentralisation continuum as a way to resolve the classic tradeoff inherent in any multinational between global efficiency and local responsiveness (Prahalad, 1975). With limited attention to the specific roles played by headquarters, the focus was on the degree of delegation of authority to the country subsidiary organizations so the field identified a limited number of generic strategies, perhaps best captured in Porter's notion of multi-domestic and global strategies (Porter, 1986). These were at the extremes of a continuum with very nearly all activities replicated in, and devolved to the countries in the former case, and with a single central entity coordinating worldwide activities in the latter. Obviously the size and role of headquarters would be substantially different in these two strategies, with the presumption that firms with multi-domestic strategies had a smaller headquarters with fewer functions than those with a global strategy. Bartlett and Ghoshal then appealed for an organizational form to transcend the tradeoff, and introduced the concept of the transnational as a coordinated network of country operations (Bartlett and Ghoshal,

⁴ In addition the home country's institutional structure and the firm's ownership structure (private versus public) were found to have a substantial impact on the size and functions of corporate headquarters since these establish the market failures which the corporate hierarchy can efficiently replace.

1989). Similarly, the notion of a heterarchy was introduced as that of a network linking subsidiary centres of excellence within the MNC (Holm and Pedersen, 2000).

In principle, therefore, some measure of international strategy would be useful in understanding the optimal design of MNC headquarters. Given the difficulties accurately identifying firm strategy, either in self-reported surveys or from external sources, this paper uses those directly observable design choices, which the corporate headquarters literature showed were correlated with strategic choices, as surrogates for an MNC's strategy.

Specifically, organisation structure has long been one of the most studied topics in international business. Even though one of its primary researchers had earlier warned of the inappropriate obsession MNCs had for continual reorganizations to find the one best structure (Bartlett, 1983), towards the end of the 20th century a widespread belief emerged that the matrix structure was the solution for managing MNCs (Bartlett and Ghoshal, 1989; Galbraith, 2000). Since then, structure per se is no longer seen as the only solution to managing the tensions between countries, functions, and businesses (Bartlett and Ghoshal, 1997). Nevertheless, every organization does require some formal hierarchy and that choice will have a profound impact on the size and composition of corporate headquarters.

Similarly, the traditional discussion of decentralisation can be captured in the choice of control system adopted by the firm. Agency theory suggests that the solution to the agency costs of delegated decision-making can either be to monitor and reward outcomes or behaviors (Baiman et al., 1995; Eisenhardt, 1985). In the context of multi-business corporations, this difference gets captured in the choice between financial and strategic control systems (Collis et al., 2007; Goold and Campbell 1987). In the MNC context, we should expect to see something similar as firms struggle to balance autonomy and local responsiveness with the need for oversight and standardization (Young and Tavares, 2004).

Finally, the extent to which a headquarters function influences the activities of operating businesses has been seen as critical to understanding the relationship between MNC headquarters and country subsidiaries (Tomassen et al, 2012). Early approaches to this subject tended to conflate the location of an activity and the locus of decision-making authority, so that a subsidiary would either be allowed to have its own function, such as brand marketing, and be given authority to make decisions, or both would be located at headquarters. It was Porter who suggested that these were two different dimensions and that locating an activity in a particular country did not mean that decision rights for that activity vested in that country (Porter, 1986). His configuration and coordination matrix illustrates that these two dimensions are separable, so that the physical location of an activity does not necessarily constrain the managerial role of headquarters in an MNC. This suggests that a focus on the influence that headquarters has on subsidiary activities is appropriate. If an MNC has a small headquarters marketing organisation but that entity controls global brand and product positioning, it is clear it plays an important role within the company even if the bulk of marketing personnel are in foreign subsidiaries. Thus research should track the degree of influence that headquarters has over the countries, not just the presence of the activity and the number of personnel located in headquarters.

Given that these design elements are the same as those which the corporate strategy literature has identified as determinants of the size of corporate headquarters, we can expect that the effect of any given element would be the same for MNCs and domestic firms, even if the occurrence of those policy choices might differ between the two types of firm:

Hypothesis 1. The effect of policy choices that are codetermined with the corporate strategy, but particularly a) organization structure; b) control system; and c) degree of headquarters operating influence, on the size of corporate headquarters will be the same in MNCs as in purely domestic diversified firms.

2.2.2. Composition of MNC headquarters

The international strategic archetypes were broad brush in their recommendation for which activities to place where in the MNC. The most nuanced in this regard was Bartlett and Ghoshal's recognition that the allocation of responsibilities should not be the same for every activity (Bartlett and Ghoshal, 1989). An MNC should carefully differentiate the allocation of activities between subsidiaries and headquarters according to the relative strength of the demands for localisation versus centralisation for each activity. Thus, service, which had to be delivered on site in a country, was best managed locally by the country subsidiary, while basic R&D, which was subject to substantial economies of scale, was best managed by corporate headquarters. The strong suggestion from this research was that headquarters should be active only in those activities that benefited from scale economies or were corporate level resources for which the benefits of centralisation compensated for the loss of local adaptation. In contrast, operational activities required to actually deliver the product or service to customers would be located in each country.

As with the multi-business literature, international business then sought to identify factors that explained the allocation of particular activities between domestic headquarters and country subsidiaries. This research can be placed either within Dunning's eclectic (OLI) theory of the MNC (Dunning, 1998), or in Rugman and Verbeke's related notions of country specific advantages (CSAs) and firm specific advantages (FSAs) within their internalization theory of the MNC (Rugman and Verbeke, 2001). In Dunning's work, locational (L) advantages which have to be internalized (I) inside the MNC can be interpreted as those activities that must be performed locally, while factors that are central to ownership (O) advantages are perhaps best undertaken at headquarters.⁵ Rugman and Verbeke are more explicit in recognizing that CSAs can only be exploited if the firm has located the relevant activities in the relevant countries. In contrast, FSAs, although in principle non-location bound, are more likely to be located in headquarters since they vest in the corporation and not the locality.

These theories suggest that activities undertaken in foreign countries are different than those left in the home country and undertaken at corporate headquarters. The obligatory public company functions, by definition, have to be performed at corporate headquarters. The value-creating functions, such as R&D, undertaken at corporate headquarters will also be different than those activities performed in the

⁵ Uniting the multi-business and multinational fields, firm specific advantages can be seen as the valuable resources that underpin sustained competitive advantage (Collis, 1991; Wernerfelt, 1984).

geographic subsidiaries which relate to the direct operation of the business in a country and the exploitation of its CSAs. This is confirmed by the frequency of occurrence of operational activities in subsidiaries. Holm and Pedersen, for example, find in their sample of 1793 European subsidiaries that 17% conduct research, 57% development, 69% production, 87% logistics and distribution, 87% purchasing, and 95% marketing and sales (Holm and Pedersen, 2000).

Both theories also suggest that country specific factors will have a substantial influence on activities undertaken within an MNC subsidiary. MNCs are not just, as was assumed to be the case in the classic lifecycle view of the MNC, the diffuser of home country capabilities to inert country subsidiary recipients. Rather, the MNC seeks to access and develop capabilities in geographies in which it locates (Alcacer and Chung, 2002; Ambos et al., 2010; Bartlett and Ghoshal, 1986). Valuable skills, knowledge and capabilities do not just flow from the headquarters outwards to the subsidiaries, but reciprocal flows from the subsidiaries to the headquarters, and horizontal flows among each other, can be equally valuable (Andersson et al., 2007; Cantwell and Madambi, 2005; Frost et al., 2002; Forsgren et al., 2005). This more sophisticated view of the MNC as a network or federation suggests a more important role for subsidiaries and a correspondingly reduced role for headquarters in some value-creating functions, particularly those relating to knowledge creation (Ciabuchi et al. 2012; Dellestrand and Kappen, 2011).

Given these differences across activities, we can propose:

Hypothesis 2. a) The incidence at MNC headquarters of obligatory functions (general management, treasury and tax, financial reporting) will be higher than discretionary activities (value adding and control functions related to HR, audit, corporate planning, IT); b) whose incidence, in turn, will be higher than for operational functions (marketing, distribution, and production).

2.2.3. Effect of geographic scope on MNC headquarters

With the typical MNC growth path beginning in similar countries (with the dimensions of similarity being some combination of economic, cultural, administrative and geographic measures, [Ghemawat, 2007]) a limited geographic scope is likely to be accompanied by market homogeneity. As geographic scope increases, the variation among countries in the MNC's portfolio is likely to increase. The resulting heterogeneity and complexity will exacerbate control issues and the need for local adaptation, both of which should lead to a change in the relationship between headquarters and subsidiaries.

In particular, the number of potential interactions between countries increases with the square of the number of countries in the corporate portfolio. There are more time zones, languages, accounting standards, and legal and regulatory institutions to deal with, each of which increases the complexity of the oversight task. The effect of this will be to increase the information processing requirements at headquarters as they aggregate data to a common reporting standard, issue reports in multiple languages etc. These demands will increase the burden on an MNC headquarters and so increase the size of the obligatory functions.

Hypothesis 3. Increasing geographic scope will increase the size of obligatory MNC corporate headquarters functions.

Given the importance of the CSAs in which an MNC operates to its configuration, as the scope of the firm expands there are likely to be changes in the relationship between corporate headquarters and foreign subsidiaries. More specifically, the discretionary (value-creating) functions will be less likely to occur at headquarters since they must be delegated to geographic subsidiaries in order that they can adapt to local requirements and capitalize on the CSA's of the more diverse geographies. What remains of these functions at MNC corporate headquarters will also be reduced in size as headquarters becomes less influential in shaping subsidiary decisions.

Hypothesis 4. As the geographic scope of the MNC increases (a) corporate headquarters will become less influential in subsidiary decision-making, (b) the number of discretionary functions at headquarters will decrease, and (c) the size of those functions will decrease.

The net effect of these two effects will be settled by the empirical evidence.

Hypothesis 5. The overall size of MNC corporate headquarters will increase/decrease with increasing geographic scope.

2.2.4. Country of origin

International business research identified another important influence on MNC headquarters – that of a common “administrative heritage” for firms from the same geography (Bartlett and Ghoshal, 1989). Bartlett and Ghoshal argued that the institutional context of the home country would impact an MNC's evolutionary path and so lead to durable differences in organization design. Postulating that the US, Europe, and Japan would exhibit different strategic and organizational forms, Bartlett and Ghoshal argued that US MNCs typically had an international structure, Europeans a multinational structure, and Japanese MNCs a global structure. While not explicit about exactly how those design choices would affect headquarters, they described profound differences in the role played by that entity across countries. We would therefore expect to find very different sizes and structures for MNC corporate headquarters in different countries with Japan having the largest and Europe the smallest. There have been few tests of that hypothesis, although Collis et al. did find substantive differences in corporate headquarters of all diversified firms, not just MNCs, across countries (Collis et al., 2009), therefore:

Hypothesis 6. The nationality of an MNC will affect the size and composition of corporate headquarters.

3. Data and methodology

To understand the phenomenon of corporate headquarters in the MNC a survey was undertaken because companies are not required to report specifically on their headquarters. The most relevant publicly available data is SEC filings in the USA which include a line item for “corporate expenses”. Unfortunately, this is a residual category after expense allocation to self-reported segments, so there is no consistency across companies. In other countries, not even this level of detail is publicly available.

Data was originally collected by researchers from within each of seven countries between 1997 and 1999.⁶ Countries were selected to include representatives of the four dominant governance systems (Albert, 1993) – Anglo-American, Continental European, Asian, and developing countries. The specific choice of country was determined by contacts of the lead researchers. The survey instrument was developed from a version originally employed in the UK in 1993 (Young and Goold, 1993). In five countries the survey was exactly the same, being merely translated into the appropriate language. In the US, some definitions were altered to recognise differences in contemporary usage – company secretary, for example, has a very different connotation in the US than in the UK – and the order and phrasing of some questions was amended. Unfortunately, the Japanese variant of the survey did not include measures of geographic scope, invalidating its usefulness in this research.

In each country CEO's of the largest corporations, identified as those with more than a certain number of employees, were mailed the survey questionnaire. After initial responses, follow-up mailings and phone calls took place to contact non-respondents. While the extent of these contacts varied by country, final response rates were similar across countries, averaging about 20%. While larger companies were more likely to respond, there is no reason to suspect survey bias. Follow up calls indicated that non-respondents were disproportionately single business domestic entities that did not feel the questions were relevant. A proportion of respondents did not report a total headcount for their corporate staff and were excluded from all the statistical analyses.

Overall 244 out of the 351 firms surveyed in the six countries classified themselves as operating in more than one country and therefore qualified as multinational corporations and are the primary subject of this paper.

Key to the survey was the common definition of corporate headquarters as "staff functions and executive management with responsibility for, or providing services to, the whole of (or most of) the company". While it may be theoretically hard to draw lines around the activities performed at headquarters and in the business units and country subsidiaries (Markides, 2002), empirically it is easy to define which employees report to "the corporate office" – the pragmatic definition being the organizational entity that pays the salary.

Table 1 defines the variables used in our analyses including a set of aggregated variables constructed from raw data. The size of corporate headquarters is expressed as the logarithm of the number of corporate headquarters staff per 1000 employees because the underlying data is skewed towards higher values, and the close alignment of the medians and geometric means suggests a roughly lognormal distribution. Obligatory staff are defined as those in the five functions which very nearly every company reported having – general management, legal, financial reporting and control, treasury,

⁶ Participants were M. Goold and D. Young of the Ashridge Strategic Management Centre in the UK, D. Collis then of the Yale School of Management in the US, Georges Blanc of HEC in France, Rolf Buhner of Universitat Passau in Germany, Jan Eppink of the Vrije Universiteit Amsterdam in the Netherlands, Gonzalo Jimenez of Universidad Adolfo Ibanez in Chile, and Tadao Kagono of Kobe University in Japan. A more detailed description of the data can be found in Collis et al., 2007.

and taxation. Discretionary staff included all remaining staff listed as being part of corporate headquarters. Shared services was based on the number of service staff that were reported, expressed as a proportion of the total corporate staff, and then placed in roughly equal categories of less than 20%, from 20% to 40%, or above 40%.

Because many of these large firms are diversified across many 4 digit SIC codes, we asked firms to place themselves within one of twelve broad industry sectors, such as financial services or telecommunications. Several survey questions asked for responses on a Likert scale across a number of factors. Functional influence, for example, was assessed for human resources, R&D, marketing, purchasing/logistics, and information technology. The responses were aggregated to form a single overall influence score. Other questions asked respondents to place their firm in a category. Span of control, for example, was an ordinal rank corresponding to the categories 1 to 3, 4 to 10, 11 to 30, or more than 30 business units reporting directly to corporate headquarters. Similarly, organization structures were categorized according to their degree of divisional complexity ranging from single business, through single business unit divisions, to multi-business unit divisions, and matrix. Geographic scope was measured both categorically – one, two or three continents – and as a cardinal measure. Finally some variables, such as government ownership, were assigned binary values. Finally, a dummy variable was introduced for the proportion of service staff at headquarters because this data was missing for more than 5% of respondents. The shared services variable was then set to its reported value when available, otherwise it was set to zero.

4. Results

4.1. Size and composition of activities undertaken at MNC headquarters

We begin by simply presenting the raw data on the size and composition of corporate headquarters in MNCs. This data for domestic firms and for MNCs of varying geographic scope in Tables 2, 3 and 4 supports Hypotheses 2a and 2b.

The obligatory public company functions (corporate management, legal, treasury, tax, and financial reporting) are nearly ubiquitous for MNCs with over 90% of corporations reporting them (Table 3). As Hypothesis 2a suggests, the discretionary function including both control functions (internal audit and IT), and value-creating roles (corporate development and HR) are less common in MNCs, although they do occur in at least 75%⁷ of companies – the middle panel of Table 3. Activities related to the operations of the business in the subsidiaries – marketing, purchasing, distribution, and, perhaps surprisingly, R&D, shown in the bottom panel of Table 3 – support Hypothesis 2b since they have an even lower incidence. Only about one third of MNCs have these functions at headquarters. It is apparent that subsidiaries and headquarters activities are, by and large, complementary. Corporate headquarters performs the so-called “obligatory” functions and a set of other control and value-creating functions, but limits its overlap with the operational activities performed in the subsidiaries.

⁷ This is true with the exception of training and education, which in some companies is subsumed under HR.

4.2. Differences between MNCs and domestic firms

Table 2 illustrates that MNC headquarters staffs are smaller both in absolute size and as a share of total employees than those of domestic firms (8.3 as opposed to 18.4 median staff per 000 employees). Most of this difference in relative size is attributed to the substantially smaller discretionary staffs (5.1 versus 10.2 per 000 employees) although the obligatory staff functions are also somewhat smaller (3.0 versus 4.7 per 000 employees).

Indeed, there are no significant differences in the incidence of obligatory function between domestic firms and MNCs. Similarly, those activities that, although not obligatory, nevertheless occur frequently – the middle panel of Table 3 - also have only slightly less incidence in MNCs than domestic firms. It is only those discretionary activities relating to the operations of the subsidiaries – marketing, purchasing, distribution, and, perhaps surprisingly, R&D – which do show a substantial difference between domestic firms and MNCs. While at least half of domestic firms have these functions at headquarters (with the exception of logistics), it is only about a third of MNCs that do so and this difference in incidence is significant at the 1% level.

Data on the relative size of these three functions at headquarters supports this analysis (Table 4). The obligatory functions are somewhat smaller – on average about two thirds – in MNCs than domestic firms. Other common control and value-creating functions, with the notable exception of IT, are about half the size in MNCs and significantly different at the 1% level. It is the discretionary functions that involve operations, which are much less common in MNC headquarters than domestically, that are also relatively the smallest in MNCs (about one third the size of domestic firms). It is clear that MNC headquarters are less involved in activities related to the operating businesses than their domestic counterparts.

All of this is descriptive data. Since there are multiple factors affecting the size and composition of corporate headquarters, analysis needs to determine if there are systematic differences between MNCs and domestic firms. Scale economies (Collis et al., 2007), for example, will partially explain the difference in headquarters size per 000 employees because MNCs in the sample are substantially larger than domestic firms (14,138 versus 6,366 employees, Table 5). Similarly, MNCs are in less closely related businesses (3.9 versus 5.0 relatedness score) and so their headquarters are less involved in exploiting the linkages across businesses which in turn would require smaller corporate staffs (3.5 versus 4.7 linkages score). MNCs are also significantly more likely to have a sophisticated organization structure (matrix and multi-business divisions) which was found to involve smaller headquarters staff (Collis et al., 2007) – although even for the most geographically dispersed MNCs only 11% actually use the matrix.

In contrast, there are some organizational design elements that do not differ between domestic firms and MNCs (Table 5). Spans of control are similar, as is the provision of shared services, and perhaps more surprisingly, the type of control mechanism employed by headquarters. It was expected that financial control systems would have been more frequently employed in MNCs, as they are in unrelated diversifiers, because they can be implemented with less knowledge of, and wider variance

among operating units (Doz and Prahalad, 1981; Eisenhardt, 1985; Goold and Campbell, 1987). This was not found to be the case.

However, the most important difference between MNCs and domestic firms that helps explain the findings on the incidence and size of the specific functions performed at headquarters is the substantially lower functional influence that MNC headquarters exert over their operating units (6.1 versus 8.3) which is significant at the 0.1% level. Confronted with the need to accommodate local country differences, MNCs are less involved in the operations of their operating units. This is why they have fewer of the operating functions performed at headquarters and why those units, when present, are smaller than their domestic counterparts.

To understand whether there were systematic differences between domestic firms and MNCs we used multivariate dependence techniques to model the determinants of corporate headquarters size in a regression of additive functional form:

$$\text{Headquarters size} = \sum_{i=1}^n a_i x_i + e$$

where x_i is the set of variables and e the error term. The results are presented in the form of abridged analyses of variance, with the signs of regression coefficients indicated (Table 6). For quantitative variables the significance levels (estimated using F-values) are identical to the significance levels calculated using t-values for the regression coefficients.

The regression is similar to that used in the original research on corporate headquarters in multi-business corporations with the variables chosen to capture the key factors that theories suggested are relevant (Collis et al., 2007). HQ1 shows the simplest form of the relationship, while HQ2 includes organization design choices, and HQ3 the full set of policy choices which can be thought of as being jointly determined with the overall strategy. Table 6 shows the results for all 244 MNCs in the sample. These are similar to those for the original full sample of 600 firms, including Japan, reported earlier (Collis et al., 2007) and are not significantly different from that for the domestic firms in the sample, supporting hypothesis 1. Indeed, analysis of the regressions for the full sample of 351 firms showed that the only terms that when interacted with MNC status showed significance were industry sector and government ownership. Specifically, the effect of organisation structure (Hypothesis 1a), control system (Hypothesis 1b), and corporate influence (Hypothesis 1c) on the size of corporate headquarters is not significantly different between MNCs and domestic firms.

4.3. Effect of increasing geographic scope on MNC headquarters

We now examine how MNC corporate headquarters vary with geographic scope by comparing MNCs that operate in one, two, or three or more continents. Table 2 shows that the relative number of headquarters staff decreases as the geographic scope of the enterprise expands (with the exception of

two continent MNCs⁸), although the magnitude of that decrease is limited. As before, however, we need to understand how the underlying policy choice variables alter with increasing geographic scope. Table 5 shows that increasing the geographic scope of the MNC has the same effect as that observed when a firm moves from being domestic to multinational. The average size of the three continent MNC is larger than the one continent MNC (21,000 FTEs versus 5,177 respectively). Such MNCs are in less related businesses (3.8 versus 4.4) - in particular only 2.9% of broad scope MNCs are in a single or dominant business - and so seek to coordinate fewer linkages across businesses (3.5 versus 3.7), and they are more likely to employ the matrix structure (10.6% versus 1.6%). Similarly, those factors that were similar between MNCs and domestic firms do not seem to vary with MNC geographic scope – span of control, control mechanism, and degree of shared services.

However, the most important difference between MNCs of differing geographic scope is also the same as that which distinguishes MNCs and domestic firms. The degree of corporate headquarters functional influence decreases as geographic scope increases (from 6.9 to 5.9) supporting Hypothesis 4a. This has a profound impact on the composition of MNC corporate headquarters and provides evidence that as geographic distance and market heterogeneity increases, MNCs recognise the need for autonomy to accommodate country differences by limiting their involvement in subsidiaries' activities.

The effect of this can be seen in how the incidence and relative size of headquarters functions varies with geographic scope (Tables 3 and 4). There seems to be little effect on obligatory functions, whose incidence and relative size remains much the same across MNCs (3.29 and 3.14 per 000 employees for one continent and three continent MNCs, respectively, Table 4). However, when adjusted for scale economies, broad scope MNCs, which are much larger, will have relatively large numbers of staff at corporate headquarters in these obligatory functions. At an average of four times the size of one continent MNCs, three continent MNCs would have about half the number of obligatory staff per 000 employees if scale alone determined headquarters size. The fact that the actual number is equal supports Hypothesis 3 and the notion that the increasing complexity of dealing with more, and more varied countries, increases the information processing requirements at headquarters and so requires proportionately more obligatory staff.

However the incidence of the intermediate discretionary functions, significantly increases with geographic scope (middle panel of Table 3). This contradicts Hypothesis 4b and the notion that increasing geographic scope leads to less discretionary corporate headquarters activity. Indeed, the effect is so substantial that the incidence of these functions in a three continent MNC approaches that of domestic firms, and even exceeds it for audit, HR, and IT. In order to retain control over a heterogeneous and dispersed set of subsidiaries over which it has less direct operating influence, the MNC headquarters appears to add functions to maintain the integrity of finances, human capital, and information flows.

⁸ In several of the Tables MNCs active on two continents appear to be an anomaly (perhaps because of the small sample size – only 39 companies).

The relative size of these discretionary functions in three continent MNCs is about the same when corrected for scale as those functions in one continent MNCs (Table 4). Thus, as direct influence wanes and organizational complexity increases, MNCs appear to compensate by installing small headquarters staff in these areas in order to maintain some information flows on the activities of increasingly dispersed subsidiaries, or perhaps to establish minimal governance standards that subsidiaries must adhere to as they are otherwise allowed more autonomy.

The incidence of activities, such as marketing, that are directly related to the operations of the geographic subsidiaries do not vary systematically with geographic scope, except distribution (Table 3). However, the relative size of these functions decreases as geographic scope increases (Table 4). This supports Hypothesis 4c and suggests that as scope and heterogeneity increase, headquarters becomes less involved in operational activities by shrinking the size of those activities.⁹

Evidence on Hypothesis 4 concerning discretionary functions is, therefore, mixed. As MNCs increase scope they retain relatively small headquarters activities in those discretionary functions that are operational, but actually add some small activities in the discretionary functions that involve control and value creation.

Two important results are apparent from this data. First, as geographic scope expands, the informational demands on headquarters staff increases, which in turn increases headquarters size in the obligatory functions (Hypothesis 3). However, offsetting this effect is the fact that as MNC scope expands their influence over subsidiaries decreases and they attempt less coordination across businesses (Hypothesis 4a). *Ceteris paribus*, this reduces the size of headquarters in broad scope MNCs (Hypothesis 4b and 4c).

Multivariate regression was used to examine the net effect of these two offsetting forces on the overall size of corporate headquarters in order to resolve Hypothesis 5. Table 6, which measured geographic scope as a categorical variable, provides initial evidence that increasing scope increases the overall size of headquarters since it is positive and significant in all three forms of the regression. Table 7 isolates the effect that geographic scope alone contributes to the relative size of corporate headquarters. The first column shows that, relative to the size of headquarters in a firm active in one continent, those active in three continents are substantially larger. The most interesting evidence, however, is in the last column which is for the HQ3 regression incorporating all the policy variables. This demonstrates that when controlling for the much higher degree of influence and coordination that domestic firms and narrow scope MNCs have over their businesses, the largest headquarters are found in MNCs with the broadest geographic scope at 1.82 times the median number of headquarters staff in a one continent MNC. The three continent MNC is larger even than the domestic firm at only 1.21 times

⁹ The anomaly in this analysis is R&D since the size of this function in three continent MNCs is over 50% larger than even domestic firms although the difference is not significant. Given that R&D is a potentially valuable corporate resource or FSA and that the sample of industries in three continent MNCs was over-represented with R&D intensive manufacturing and chemical industries (Table 5), we appear to have a sample bias towards “Global” MNC strategies that create value by leveraging innovations from a large headquarters R&D function across many countries.

the size of a one continent MNC. Increasing geographic scope is therefore found empirically to increase MNC headquarters size.

4.4. National differences in MNC headquarters

Table 6 shows a substantial and significant country effect on the size of corporate headquarters. To further understand whether administrative heritage shapes MNC headquarters, we examined their determinants in individual countries. A companion paper does this for all diversified corporations (Collis et al., 2009). Here we were somewhat limited by the absence of Japanese data, and by the smaller sample sizes of MNCs in some of the European countries, so the results are shown for Europe, USA, and Chile (as the representative developing country). The larger sample paper had shown that, in fact, there were significantly different US, Japanese, European and developing country models of corporate headquarters, so the aggregation of European MNCs was less of a concern.¹⁰ Moreover, Bartlett and Ghoshal argue for the existence of a European model of MNC structure (Bartlett and Ghoshal, 1989).

Figure 1 confirms that there are significant differences among the countries, and that the USA has the largest MNC headquarters with, on average, about twice the number of employees in their MNC headquarters than Europeans. The notion of administrative heritage therefore has support in the radically different size of MNC headquarters across regions, confirming Hypothesis 6.

Table 8 explains where those higher numbers come from. US MNCs have substantially more functions at headquarters than MNCs from other countries. In particular, the incidence of all the discretionary and operating functions was highest in US MNCs. With regard to relative numbers of staff in each function (Table 10), the US is not substantially higher, except for the IT and R&D functions, where it is on average almost ten times the size of European firms. Given that 96% of US MNCs have a headquarters IT function, compared to less than 70% of European MNCs, this difference in approach to IT makes a substantial difference to the overall size of headquarters. The absolute size of the difference, accounts for almost one quarter of the total headquarters. Others, have demonstrated the more extensive adoption of IT by US firms (Bloom et al., forthcoming; Aral et al., 2006), so perhaps what is occurring is that the large homogeneous domestic US market has encouraged the deployment of a standardised IT system which is carried over into the international arena. The fact that R&D, which is somewhat more frequently found in US MNC headquarters, is the largest single function – at 3.67 employees per 000 employees – in US MNCs deserves some similar explanation.

The determinants of MNC headquarters in a developing country, Chile, are harder to assess, partly because the sample size is only 21 MNCs. Nevertheless Tables 8 and 9 do suggest that the MNC headquarters in developing countries are different from developed countries, perhaps because of the extent of family ownership and influence. With the exception of R&D and logistics, Chilean MNCs have significantly fewer functions at headquarters than developed country MNCs. In contrast, for all functions that they do operate at headquarters, except for R&D and, relative only to the US for IT,

¹⁰ No significant difference in the determinants of headquarters across European countries were found in the companion paper (Collis et al., 2009).

Chilean MNCs have substantially more staff. The picture that emerges is of a more focused, but more controlling headquarters.

5. Discussion

The paper has presented the first large scale empirical analysis of the size and composition of headquarters in multinational corporations and reaches some valuable conclusions.

The activities that take place at corporate headquarters in MNCs appear to complement those occurring in the geographic subsidiaries. While MNC headquarters have a full set of obligatory functions and many value-creating and control functions, they have fewer functions related to the operations of the businesses and these functions are also small (Hypothesis 2).

As a result of this configuration of activities, MNC headquarters do look different than those in domestic firms. They tend to employ more complex organization structures, including the matrix, but are not more likely to utilize financial control systems. At first blush they are smaller than their domestic counterparts, but this is only because of their larger size and that they manage the relationship with their businesses in a fundamentally different way. Most importantly, MNCs choose to exert less influence and are less involved in coordinating linkages across their businesses than domestic firms.

Nevertheless, the underlying determinants of the size of headquarters in MNCs are similar to those of all large corporations. While MNCs might make different choices than domestic firms for policies, the effect of those choices on corporate headquarters remains the same. Similar scale domestic firms and MNCs that each, for example, pursued a strategy involving less corporate influence on operating units, would have similar size corporate headquarters. The factors that affect organizational design in multi-market entities can, therefore, be seen as universal (Hypothesis 1). Size of firm, portfolio relatedness, degree of influence on and linkages between businesses, country of origin, ownership structure, and industry sector – all exert the same influence on the design of corporate headquarters, whether domestic or MNC, that agency, information processing, and resource based theory would suggest (Collis et al., 2007). The analysis therefore supports a view that the underlying drivers of control of delegated decision-making and coordination to create value across markets, along with requirements for obligatory functions, are common to all multi-market corporations, whether multi-product or multi-country.

The analysis confirms that as geographic scope increases, the informational complexity of dealing with a more heterogeneous set of countries requires a larger headquarters in the obligatory functions (Hypothesis 3).

However, as geographic scope increases, MNCs decrease their influence over subsidiaries (Hypothesis 4a). This is probably a conscious choice that MNCs make in order to increase the autonomy of their foreign subsidiaries, allowing them to make adaptations to serve their local markets more effectively and capitalize on the CSAs of increasingly heterogeneous product and factor markets. In turn, this reduction in influence is accompanied by a reduction in the size, if not the incidence of headquarters functions that relate to operational activities (Hypothesis 4c). This would reduce the size

of corporate headquarters. What was surprising was that the reduction in influence was accompanied by an increase in the incidence of some discretionary, potentially value-adding headquarters functions (disproving Hypothesis 4b). These appear to be small informational or standard setting roles in the audit, HR and IT functions that seek to maintain some understanding of, and control over what is occurring in increasingly more autonomous and heterogeneous foreign subsidiaries.¹¹

The analysis then confirms that as geographic scope increases the informational complexity of dealing with many heterogeneous countries, which requires a larger headquarters in the obligatory functions, outweighs the reduction in headquarters size that accompanies an increase in subsidiary autonomy. As a result, as geographic scope increases, the overall size of corporate headquarter controlled for other factors increases (Hypothesis 5), such that an MNC operating on three continents will have 80% more headquarters personnel than one that operates only on one Continent.

There is a noticeable country effect on the size and roles of MNC headquarters which strongly supports the notion that an organization's administrative heritage has profound implications on its formal structure (Hypothesis 6). The US has much larger corporate headquarters than European firms, such that for a typical MNC operating on three Continents and employing 20,000, the US company would have 255 staff in headquarters and the European firm only 124. This is not surprising given Bartlett and Ghoshal's description of the differences between European (multinational) and US (international) MNC structures. Headquarters in a developing country appear to be different again, with a more focused set of functions but larger staffs in those functions than in developed countries.

We would like to draw normative conclusions from this analysis in order to develop prescriptions for the design of MNC headquarters. However, attempts to relate performance to the sample firms were difficult. Collis et al., in the larger sample, were only able to find a positive correlation between performance and headquarters size – and could not determine the direction of causation (Collis et al., 2007). In this smaller sample, and with the important variable of global scope to be included, it was hard to find any relationship. We are therefore forced to acknowledge that the findings of the paper are descriptive rather than prescriptive. Nevertheless, there does seem to be a compelling argument emerging from the analysis that MNCs must reduce their degree of intervention in subsidiary operations as they expand their scope. To compensate they can add small headquarters staffs in critical functional areas, presumably as a conduit to provide some information on the activities of subsidiaries, or perhaps to establish the basic global operating parameters for the entity – particularly around audit, HR, and IT.

One normative question this finding raises is whether it is only companies that are in businesses that can be operated with minimal intervention by corporate headquarters that can truly go global, or whether any company can continually expand its geographic scope simply by decreasing the extent of influence from headquarters? Our data is not longitudinal so we cannot identify the underlying causal relationship. What we can do is to examine the cross-sectional differences between domestic firms and MNCs to determine if there are systematic differences that might suggest only certain industries were

¹¹ It is possible that, as the size of companies increase, discrete units can be justified for a role that was previously performed within another unit. The training and education activity, for example, might be occurring within the corporate HR department in smaller, narrower geographic scope MNCs.

amenable to the “global” strategy (Table 5). This shows a significant difference between the industry sectors of narrow and broad geographic scope firms. Domestic companies are disproportionately in the retailing, consumer, and utilities sectors, while broad scope MNCs are disproportionately in manufacturing, chemicals and pharmaceuticals (nearly half of three continent MNCs). These differences are more likely to be explained by the underlying economics of the industries – substantial global economies of scale in manufacturing, for example - than by limitations on the ability of global retailers, for example, to cede centralized control. This would suggest that firms can adjust their organizational design to accommodate increased global scope, particularly since MNCs in capital intensive industries with “global” strategies are expected to be relatively centralized (Porter, 1986).

For policymakers, the implications appear to support a careful approach to acquisition by a foreign MNC. The activities which take place at headquarters are different from, but complementary to those occurring in the geographic subsidiaries. With the possible exception of R&D, it does not appear that MNC headquarters substitute for local activities, rather they appear to continue to allow for local adaptation in the operational activities conducted within the subsidiaries. Indeed, as their geographic scope increases, MNC headquarters become less influential in operating decisions, and, although they add some functions at headquarters, those are typically small. As a result, although the relocation of headquarters to a different country would lead to the loss of jobs in those obligatory and some distinctive value creating headquarters functions, they might be offset by an increase in local operational jobs. Moreover, we did not examine the physical location of headquarters jobs (Birkinshaw et al., 2006; Laamanen et al., 2012), and some of these could perhaps be left in the country even as they report to the new headquarters location. Losing an MNC headquarters will, therefore, likely lead to the loss of certain activities in that country that could justify the concern protectionist policy makers have with regard to the nationality of ownership.

There are obvious limitations with this study. No Asian country was included in the sample. Given the expected difference in the administrative heritage of MNCs from that Continent, it is unfortunate not to be able to present such evidence. However, Japan was included in the original survey and while that data did not discriminate between domestic firms and MNCs, given the sample covered Japan’s largest corporations it is a reasonable assumption that the results hold for Japanese MNCs. Indeed, if we acknowledge that there are no differences in the determinants of headquarters in domestic firms and MNCs, we can argue that Japan does show its own form of headquarters. Specifically, Japanese firms have the largest headquarters of any country in the sample – such that on average a Japanese firm employing 20,000 would have 467 staff at headquarters (Collis et al., 2009). As with the difference between US and European firms, the explanation for this larger size is the Japanese employment of more intervention and influence on the activities of the businesses that requires a much higher incidence of functions at headquarters and more staff in each function. This finding would provide more support for the importance of a national administrative heritage – in this instance for the “global” organizational design that Bartlett and Ghoshal identified as typical in Japanese firms (Bartlett and Ghoshal, 1989).

The surveys were completed at the end of the last century and so cannot capture recent trends in headquarters – subsidiary relationships. Updating the sample would be ideal and might suggest whether the dramatic emergence of India and China has led to further devolution of decision-rights to the subsidiaries in order to accommodate increased market heterogeneity.

The identity of the countries in which the MNC was active was not included in the survey. Instead we relied on a simple measure of geographic scope in which the MNC was active. Given that the theory of the MNC places great measure on the country specific advantages of the countries in which it is active, this anonymity of location is a possible drawback. However, since we were focused exclusively on the role of headquarters, it is not as problematic since variation among subsidiaries will be less critical to its design. The possibility that an MNC's domestic operations, as discrete from its corporate headquarters, could be performing activities for foreign subsidiaries was not captured in the survey data and is another possible limitation to the validity of the findings.

Lastly, it was not possible to design a survey instrument that directly captured the “international strategy” being pursued by the sample MNCs, such as the difference between a “multi-domestic” and a “global” MNC. Given the importance of strategy to the design of corporate headquarters – notably in the difference revealed between related and unrelated diversifiers – and the acknowledged link between strategy and structure in international business, this was a disappointment. Ideally, including a strategic measure, perhaps as a combination of the share of international sales, the number of country subsidiaries, and perhaps some product market positioning (e.g., Calori et al., 2000) would have informed the analysis. Nevertheless, the use of policy choices that are correlated with overall strategy provided an alternative to the use of a single strategy construct.

6. Conclusion

In spite of these shortcomings, which leaves plenty of scope for additional research, the paper does reach some important conclusions from the first large scale empirical analysis of MNC headquarters. Notable among those findings is that MNC headquarters are primarily involved with so-called “obligatory” functions and some value creating and control functions, but much less so with operational activities. Nevertheless, a single, although wide-ranging, set of factors determine the size of headquarters in both MNCs and domestic firms. This suggests that the underlying theoretical frameworks which shape our understanding of corporate design and from which those relationships are derived are applicable to any multimarket organization, whether multi-product or multi-country. MNC headquarters do however alter as the scope and heterogeneity of their global market presence expands. In order to accommodate the need for local responsiveness across increasingly diverse markets, MNCs decrease their influence over operating units. This policy choice reduces the size of their headquarters. However, the variety and complexity of managing their international presence requires proportionately larger staffs for the obligatory tasks and small additional, perhaps informational, discretionary functions. The net effect is that the size of MNC corporate headquarters actually increases as their geographic scope expands. Lastly, there are economically significant differences in the headquarters of MNCs from different regions that provide support for the notion of a country's administrative heritage as an important determinant of MNC organizational design.

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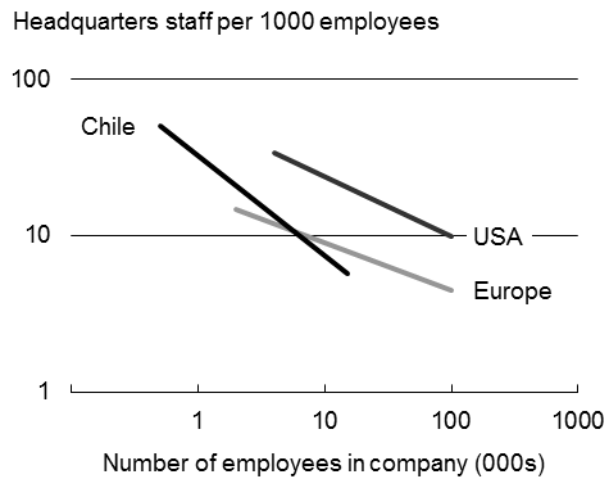


Fig. 1. Headquarters staff by region.

Table 1: Variable definitions

Variable	Definition
<i>Headquarters staffing</i>	
Proportion of employees working in headquarters	Log (number of headquarters staff per 1000 employees).
Obligatory staff	Total staff in five functions included in most headquarters.
Discretionary staff	Total HQ staff - obligatory staff.
<i>Corporate portfolio</i>	
Number of employees	Log (total company employees).
Industry sector	Categorical (12 values).
Relatedness of divisions	Score (0-9) based on extent of similarity of divisions in three areas: products/services, product/process technologies, and customer bases.
Geographical scope	Categorical (operates in one country, one continent, two continents, three or more continents).
<i>Corporate structure</i>	
Span of control	Scale (1-4) indicating the number of divisions reporting directly to corporate headquarters: 1 = 1 to 3; 2 = 4 to 10; 3 = 11 to 30; 4 = more than 30.
Organizational layer	Scale (1-5): 1 = single business unit; 2 = dominant business unit; 3 = divisionalized, single BU divisions; 4 = divisionalized, multi-BU divisions; 5 = matrix of divisions.
<i>Corporate policies</i>	
General planning influence	Score (0-9) based on strength of corporate influence in three areas: setting of budgets, major capital investments, and business strategy/new business creation.
Functional planning influence	Score (0-15) based on strength of corporate influence in five functional areas: human resources, R&D, marketing, purchasing/logistics, and information technology.
Financial control emphasis	Scale (1-3): 1 = flexible strategic control; 2 = tight strategic control; 3 = tight financial control.
Linkages between divisions	Score (0-9) reflecting extent of operational linkages between divisions in the provision of products/services, development of technologies and dealings with customers.
Shared services	Scale (1-3): 1 = less than 20% of HQ staff provides services to business divisions; 2 = 20 to 40%; 3 = more than 40%.
<i>Ownership and regulation</i>	
Privately owned	0 = no; 1 = yes.
Government owned	0 = no; 1 = yes.
Regulated public	Publicly owned, but subject to statutory regulation of competition or prices: 0 = no; 1 = yes.
Privatized	Previously owned by national or local government: 0 = no; 1 = yes.
<i>Country</i>	Categorical (FRA, GER, NL, UK, USA, CHL).

Table 2: Size of headquarters staff by geographic scope

Geographic scope	Domestic	All MNCs	One continent	Two continents	Three or more continents
<i>Total HQ staff</i>					
N	107	244	64	39	141
Median number of staff	176	122	54	70	210
Median staff per 1000 employees	18.4	8.3	10.5	5.9	9.9
<i>Obligatory HQ staff</i>					
N	74	190	50	33	107
Median number of staff	36	35	22	28	62
Median staff per 1000 employees	4.7	3.0	3.3	2.5	3.1
<i>Discretionary HQ staff</i>					
N	74	190	50	33	107
Median number of staff	94	62	38	40	92
Median staff per 1000 employees	10.2	5.1	5.4	2.7	5.9

Table 3: Incidence of functions at headquarters

Percentage of companies reporting function at headquarters					
Function	One country	All MNCs ^a	One continent	Two continents	Three or more continents ^b
General corporate management	98%	94%	94%	100%	92%
Legal & company secretary	93%	96%	92%	100%	96%
Treasury	95%	95%	94%	100%	95%
Taxation	91%	92%	81%	97%	96%***
Financial reporting & control	94%	97%	95%	92%	99%
Internal audit	85%	82%	78%	63%	89%***
Pensions/payroll/benefits administration	82%	75%	59%	79%	81%**
Human resources/career development	83%	82%	69%	82%	89%**
Training & education	65%	58%	48%	50%	64%
Government & public relations	87%	83%	75%	84%	87%
Corporate planning/development	90%	85%	77%	84%	90%*
Information systems/telecommunications	75%	72%	58%	66%	81%**
Research & development	50%	33%**	34%	16%	38%*
Marketing/commercial services	57%	37%***	42%	29%	36%
Purchasing/inbound logistics	60%	42%**	38%	37%	46%
Distribution/outbound logistics	33%	16%***	27%	5%	15%**
Other	88%	88%	78%	87%	93%
N	103	238	64	38	136

Notes:

Significance: Chi squared for difference between a) one country and all MNCs b) across MNC scope p<.05 *, p<.01**, p<.001 ***.

Table 4: Size of functions at headquarters

Median number of staff per 1000 employees

Function	One country	All MNCs ^a	One continent	Two continents	Three or more continents ^b
General corporate management	0.80	0.52*	0.80	0.53	0.46**
Legal & company secretary	1.00	0.56*	0.50	0.48	0.71
Treasury	0.86	0.39**	0.50	0.27	0.39*
Taxation	0.49	0.31**	0.25	0.23	0.32
Financial reporting & control	0.95	0.81	0.85	0.81	0.79
Obligatory functions	4.66	3.00	3.29	2.54	3.14
Internal audit	0.91	0.39**	0.50	0.27	0.40*
Pensions/payroll/benefits administration	1.34	0.58**	1.11	0.61	0.54*
Human resources/career development	0.95	0.49***	0.67	0.33	0.46
Training & education	0.61	0.22***	0.33	0.15	0.20
Government & public relations	0.75	0.33**	0.26	0.22	0.36
Corporate planning/development	0.48	0.34***	0.50	0.26	0.34*
Information systems/ telecommunications	3.40	0.79***	1.77	0.26	0.71
Research & development	2.00	1.02	0.49	0.76 (4)	3.33
Marketing/commercial services	2.00	0.54**	1.09	0.35 (9)	0.51
Purchasing/inbound logistics	2.00	0.79	1.41	0.93	0.64
Distribution/outbound logistics	2.15	1.12	2.26	-	0.36
Other	3.33	1.29***	1.47	1.11	1.53
Discretionary functions	10.22	5.09	5.44	2.73	5.89

Notes:

Medians calculated for those companies reporting staff in the function. Not estimated for two companies or fewer.

N varies from function to function. N shown for fewer than ten companies.

Significance: F test applied to one-way Anova of Log (function staff per 1000 employees) for a) one country versus all MNCs b) across MNC scope p<.05 *, p<.01 **, p<.001 ***.

Table 5: Company data by geographic scope

Geographic scope	One country	All MNCs	One continent	Two continents	Three or more continents	Significance ^a
N	107	244	64	39	141	
<i>Corporate portfolio</i>						
Median employees	6,366	14,138	5,177	10,000	21,000	*** b
Industry sector						*** c
Chemicals & pharmaceuticals	0.9%	8.2%	1.6%	2.6%	12.8%	
Manufacturing	10.3%	28.7%	14.1%	33.3%	34.0%	
Retailing/consumer/utilities	41.1%	17.6%	32.8%	23.1%	9.2%	
Other	47.7%	45.5%	51.5%	41.0%	44.0%	
	100.0%	100.0%	100.0%	100.0%	100.0%	
Mean relatedness score	5.0	3.9	4.4	3.7	3.8	*** d
<i>Corporate structure</i>						
Span of control						NS ^c
1-3 divisions	31.8%	18.9%	17.2%	20.5%	19.2%	
4-10 divisions	55.1%	63.5%	70.3%	61.5%	61.0%	
11-30 divisions	9.4%	14.8%	9.4%	18.0%	16.3%	
>30 divisions	3.7%	2.8%	3.1%	0.0%	3.5%	
	100.0%	100.0%	100.0%	100.0%	100.0%	
Organizational layers						*** c
Single or dominant business	31.8%	7.0%	18.7%	2.6%	2.9%	
Single business divisions	38.3%	30.7%	29.7%	38.5%	29.1%	
Multi-business divisions	25.2%	54.9%	50.0%	53.8%	57.4%	
Matrix	4.7%	7.4%	1.6%	5.1%	10.6%	
	100.0%	100.0%	100.0%	100.0%	100.0%	
<i>Corporate policies</i>						
Financial control mechanism						NS ^c
Flexible strategic	42.1%	32.4%	34.4%	23.0%	34.0%	
Tight strategic	46.7%	55.7%	54.7%	66.7%	53.2%	
Tight financial	11.2%	11.9%	10.9%	10.3%	12.8%	
	100.0%	100.0%	100.0%	100.0%	100.0%	
Mean functional influence score	8.3	6.1	6.9	5.8	5.9	*** d
Mean linkages score	4.7	3.5	3.7	3.1	3.5	*** d
Shared services (% of HQ staff)						NS ^c
N (incomplete response)	31	96	28	14	54	
<20%	32.3%	36.4%	39.3%	50.0%	31.5%	
20-40%	35.4%	31.3%	28.6%	21.4%	35.2%	
>40%	32.3%	32.3%	32.1%	28.6%	33.3%	
	100.0%	100.0%	100.0%	100.0%	100.0%	

Notes:

a. Significance levels: NS $p \geq 0.1$; # $p < 0.1$; * $p < 0.05$; ** $p < 0.01$; *** $p < 0.001$.

b. F-test applied to one-way ANOVA of Log (employees).

c. Chi-square test.

d. F-test applied to one-way ANOVA.

Table 6: Determinants of the size of MNC headquarters

Log(HQ staff per 1000 employees) - Analysis of variance (Type III sums of squares)									
	HQ1			HQ2			HQ3		
<i>Corporate portfolio</i>									
Number of employees	7.841	-	***	6.993	-	***	7.980	-	***
Industry sector	4.995		**	5.037		**	4.927		***
Relatedness	0.334	+		0.350	+		0.010	-	
Geographic scope	1.717	+	**	2.183	+	**	1.914	+	**
<i>Corporate structure</i>									
Span of control				0.049	+		0.008	+	
Organizational layers				1.423	-	**	0.509	-	#
<i>Corporate policies</i>									
General influence							0.288	-	
Functional influence							3.234	+	***
Financial control							0.318	+	
Linkages							0.119	+	
Shared services							1.756	+	***
Services data missing							1.181	+	**
<i>Ownership & regulation</i>									
Privately owned	0.432	+		0.406	+		0.059	+	
Government owned	3.773	+	***	3.667	+	***	2.047	+	***
Regulated public	0.138	-		0.111	-		0.226	-	
Privatized	1.243	+	**	1.403	+	**	0.842	+	*
<i>Country</i>	9.448		***	8.422		***	5.777		***
Shared variance	4.181			5.517			11.350		
Corrected model	34.103		***	35.561		***	42.547		***
Residual	39.257			37.799			30.813		
Corrected total	73.360			73.360			73.360		
RMS residual	0.423			0.417			0.382		
R squared	0.465			0.485			0.580		
Adjusted R squared	0.406			0.423			0.516		
N	244			244			244		

+ and - indicate the sign of the regression coefficient for quantitative variables.

Significance levels: # p<0.1; * p<0.05; ** p<0.01; *** p<0.001.

Table 7: Relative size of corporate headquarters and geographic scope

Geographic scope	N	Relative number of headquarters staff - controlled for:		
		All variables except corporate structure and policies (HQ1)	All variables except corporate policies (HQ2)	All variables (HQ3)
Primarily in one country	107	x1.48	x1.34	x1.21
In a number of countries on one continent	64	x1.00	x1.00	x1.00
Primarily on two continents	39	x1.02	x1.13	x1.13
Three or more continents	141	x1.68	x1.91	x1.82
Significance	351	p<0.05	p<0.01	p<0.01

Table 8: Incidence of functions at MNC headquarters by region

Function	Europe	USA	Chile	All
General corporate management	93%	92%	100%	94%
Legal & company secretary	96%	100%	86%	96%
Treasury	93%	100%	100%	95%
Taxation	95%	94%	71%	92%
Financial reporting & control	99%	91%	90%	97%
Internal audit	81%	92%	62%	82%
Pensions/payroll/benefits administration	74%	94%	33%	75%
Human resources/career development	85%	87%	48%	82%
Training & education	55%	79%	19%	58%
Government & public relations	85%	87%	62%	83%
Corporate planning/development	85%	94%	67%	85%
Research & development	28%	42%	52%	33%
Marketing/commercial services	31%	57%	29%	37%
Purchasing/inbound logistics	33%	75%	29%	42%
Distribution/outbound logistics	7%	40%	29%	16%
Information systems & telecommunications	68%	96%	43%	72%
Other	88%	100%	57%	88%
N	164	53	21	238

Table 9: Size of MNC headquarters functions by region (median number of staff per 000 employees)

Function	Europe	USA	Chile	All
General corporate management	0.50	0.41	2.99	0.52
Legal & company secretary	0.51	0.93	0.63	0.56
Treasury	0.35	0.65	1.49	0.39
Taxation	0.29	0.44	0.58	0.31
Financial reporting & control	0.82	0.59	2.00	0.81
Obligatory functions	2.50	3.41	8.03	3.00
Internal audit	0.37	0.39	1.50	0.39
Pensions/payroll/benefits administration	0.58	0.53	2.00 (5)	0.58
Human resources/career development	0.44	0.63	1.67 (9)	0.49
Training & education	0.22	0.23	0.67 (3)	0.22
Government & public relations	0.26	0.45	0.66 (9)	0.33
Corporate planning/development	0.32	0.39	1.40	0.34
Research & development	0.67	3.67	1.49 (7)	1.02
Marketing/commercial services	0.47	0.85	6.00 (4)	0.54
Purchasing/inbound logistics	0.50	0.79	3.00 (5)	0.79
Distribution/outbound logistics	1.06	0.46	6.33 (4)	1.12
Information systems & telecommunications	0.43	3.31	1.67 (7)	0.79
Other	0.92	2.82	4.90 (9)	1.29
Discretionary functions	3.43	11.7	9.21	5.09

Notes:

Medians calculated for those companies reporting staff in the function.

Medians not estimated for two companies or fewer.

N varies from function to function. N shown for fewer than ten companies.